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Components to

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Minimum Content to be Included in Agreements for Electronic Communications Services

include in agreements	Public telephone services (mobile and fixed location)	Other electronic communications services	Television distribution services
Service provider identity and address	Service provider identification (Article 171 of the Portuguese Companies Code (Código das Sociedades Comerciais)	Service provider identification (Article 171 of the Portuguese Companies Code (Código das Sociedades Comerciais)	 Service provider identification (Article 171 of the Portuguese Companies Code (Código das Sociedades Comerciais)
	Postal address for correspondence	Postal address for correspondence	Postal address for correspondence
	Telephone number (customer service)	Telephone number (customer service)	Telephone number (customer service)
	Email address and website	Email address and website	Email address and website
	Communication and notification method(s) between the parties	Communication and notification method(s) between the parties	 Communication and notification method(s) between the parties
	Agreement on legal domicile to be used for summons and notifications	 Agreement on legal domicile to be used for summons and notifications 	 Agreement on legal domicile to be used for summons and notifications
	Obligation to notify any changes in address or legal domicile in writing	Obligation to notify any changes in address or legal domicile in writing	Obligation to notify any changes in address or legal domicile in writing
Services provided	Scope of the public telephone service, with a description of the services offered (ability to make and receive domestic and international	 Description of the services offered, as well as additional services, service facilities and associated features 	 Description of the services offered, as well as additional services, service facilities and associated features
	calls and access emergency services; additional services and service facilities)	• Conditions under which the company may offer the service – conditions under which the	 Conditions under which the company may offer the service – conditions under which the
	Designation of services included under the subscription cost, when applicable	company provides service to customers, such as whether the service is available in the	company provides service to customers, such as whether the service is available in the
	Conditions under which the company may	customer's area, if a connectivity test will be	customer's area, if a connectivity test will be
	offer the service – conditions under which the	done to determine whether the service can be	done to determine whether the service can be
	company provides service to customers, such	provided, etc. In such cases, the agreement	provided, etc. In such cases, the agreement
	as whether the service is available in the	must inform the customer of the method for	must inform the customer of the method for
	customer's area, if a connectivity test will be	requesting reimbursement of any costs incurred and ending the agreement.	requesting reimbursement of any costs incurred and ending the agreement.
	done to determine whether the service can be	incurred and ending the agreement.	incurred and ending the agreement.

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	provided, etc. In such cases, the agreement must inform the customer of the method for requesting reimbursement of any costs incurred and ending the agreement. • Potential restrictions resulting from the service in terms of the subscriber's ability to access other services/features (for example, inability to access the Internet when linked to a given telephone service, inability to make preset calls for certain types of numbers, etc) • Geographic area of coverage, in the case of mobile telephone services including information (effective as of the date of the agreement) on network shadow and irregular communications zones (outdoor and indoor) where efficient usage cannot be guaranteed, as well as how to obtain ongoing updated information on these communications • Conditions for accessing and using the service – way in which the service will be provided	 Potential restrictions resulting from the service in terms of the subscriber's ability to access other services/features (for example, inability to access the Internet when linked to a given telephone service, inability to make preset calls for certain types of numbers, etc) Geographic area of coverage Conditions for accessing and using the service – way in which the service will be provided 	Geographic area of coverage Conditions for accessing and using the service – way in which the service will be provided.
Quality levels	 Obligation to provide regular and uninterrupted service Minimum (target) service quality levels to which the customer has rights, thus entitling the customer to paid compensation or reimbursement when they are not met Statement that the service provider is not obligated to uphold a specific quality level to its customers, where applicable Designation of required time for start-up connection 	 Obligation to provide regular and uninterrupted service Minimum (target) service quality levels to which the customer has rights, thus entitling the customer to paid compensation or reimbursement when they are not met Statement that the service provider is not obligated to uphold a specific quality level to its customers, where applicable Designation of required time for start-up connection 	 Obligation to provide regular and uninterrupted service Minimum (target) service quality levels to which the customer has rights, thus entitling the customer to paid compensation or reimbursement when they are not met Statement that the service provider is not obligated to uphold a specific quality level to its customers, where applicable Designation of required time for start-up connection
Types of maintenance services	 Obligation of the company providing the service to deal with faults and to maintain and repair the infrastructures and equipment it uses to provide the service Obligation of the company to agree with the subscriber on the date and amount of time needed for repairs whenever access the place of installation is necessary for these repairs Customer service information for reporting repairs and terms of use (means of reporting service requests, hours of operation and associated costs) Minimum quality level offered in terms of 	 Obligation of the company providing the service to deal with faults and to maintain and repair the infrastructures and equipment it uses to provide the service Obligation of the company to agree with the subscriber on the date and amount of time needed for repairs whenever access the place of installation is necessary for these repairs Customer service information for reporting repairs and terms of use (means of reporting service requests, hours of operation and associated costs) Minimum quality level offered in terms of 	 Obligation of the company providing the service to deal with faults and to maintain and repair the infrastructures and equipment it uses to provide the service Obligation of the company to agree with the subscriber on the date and amount of time needed for repairs whenever access the place of installation is necessary for these repairs Customer service information for reporting repairs and terms of use (means of reporting service requests, hours of operation and associated costs) Minimum quality level offered in terms of

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	repair time for faults • Minimum quality level offered in terms of time limit for confirming receipt of repair service requests	 repair time for faults Minimum quality level offered in terms of time limit for confirming receipt of repair service requests. 	 repair time for faults Minimum quality level offered in terms of time limit for confirming receipt of repair service requests.
Pricing specifications and means of obtaining up-to-date pricing information	 Type and levels of prices applicable to the service in question Payment methods for services Installation or reinstallation cost for the services in question Minimum monthly (or other) payment, if applicable Maintenance fees, if applicable Equipment rental fees, if applicable Circumstances in which discounts/credits may be offered Peak versus off-peak schedules, if applicable Pricing for these schedules Place and method for obtaining up-to-date pricing information Consequences in terms of rate transparency for future callers of customers who use number portability after signing up for the service Service disconnection fees, if applicable, itemizing costs to restore to pre-installation status The rate schedule applicable on the date the agreement is signed, constituting an appendix 	 Type and levels of prices applicable to the service in question Payment methods for services Installation or reinstallation cost for the services in question Minimum monthly (or other) payment, if applicable Maintenance fees, if applicable Equipment rental fees, if applicable Circumstances in which discounts/credits may be offered Peak versus off-peak schedules, if applicable Pricing for these schedules Place and method for obtaining up-to-date pricing information Consequences in terms of rate transparency for future callers of customers who use number portability after signing up for the service Service disconnection fees, if applicable, itemizing costs to restore to pre-installation status The rate schedule applicable on the date the agreement is signed, constituting an appendix 	 Type and levels of prices applicable to the service in question Payment methods for services Installation or reinstallation cost for the services in question Minimum monthly (or other) payment, if applicable Maintenance fees, if applicable Equipment rental fees, if applicable Circumstances in which discounts/credits may be offered Peak versus off-peak schedules, if applicable Pricing for these schedules Place and method for obtaining up-to-date pricing information Service disconnection fees, if applicable, itemizing costs to restore to pre-installation status The rate schedule applicable on the date the agreement is signed, constituting an appendix to the agreement
Duration of the agreement and its terms for renewal, suspension and termination	to the agreement Duration of the agreement Minimum retention time (customer loyalty period), if applicable Minimum advance notice for termination or cancellation of the agreement by either party Grounds for termination of the agreement by the parties Penalty or penalty calculation method for cancellation of the agreement prior to the completion of its specified term, if applicable Terms and conditions for renewal of the agreement Terms and conditions for suspension and termination of the agreement, including the company's obligation to restore the	 to the agreement Duration of the agreement Minimum retention time (customer loyalty period), if applicable Minimum advance notice for termination or cancellation of the agreement by either party Grounds for termination of the agreement by the parties Penalty or penalty calculation method for cancellation of the agreement prior to the completion of its specified term, if applicable 	 agreement Terms and conditions for suspension and termination of the agreement, including the

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	customer's facilities to their previous state, if applicable • Maximum time to disconnect/deactivate services under the agreement • Specification of eight-day advance notification to the subscriber, who must be informed of the reason for suspension and available courses of action to avoid suspension The agreement must specify the method used to make this notification • For prepaid services, this advance notification is substituted by information to the customer stating that the customer's account balance is approaching "0" and that its corresponding services will soon be disconnected if funds are not added to the account • Agreements signed remotely and at the place of address must specify the subscriber's right to cancel the agreement within the fourteen days following the date it was signed per Decree Law no. 143/2001 of 26 April. The agreement must also state that this right is exercisable by means of a registered letter with acknowledgment of receipt within this time limit communicating to the service provider the subscriber's desire to cancel the agreement	customer's facilities to their previous state, if applicable • Maximum time to disconnect/deactivate services under the agreement • Specification of adequate advance notification to the subscriber, who must be informed of the reason for suspension and available courses of action to avoid suspension The agreement must specify the method used to make this notification • For prepaid services, this advance notification is substituted by information to the customer stating that the customer's account balance is approaching "0" and that its corresponding services will soon be disconnected if funds are not added to the account • Agreements signed remotely and at the place of address must specify the subscriber's right to cancel the agreement within the fourteen days following the date it was signed per Decree Law no. 143/2001 of 26 April. The agreement must also state that this right is exercisable by means of a registered letter with acknowledgment of receipt within this time limit communicating to the service provider the subscriber's desire to cancel the agreement	customer's facilities to their previous state, if applicable • Maximum time to disconnect/deactivate services under the agreement • Specification of adequate advance notification to the subscriber, who must be informed of the reason for suspension and available courses of action to avoid suspension The agreement must specify the method used to make this notification • For prepaid services, this advance notification is substituted by information to the customer stating that the customer's account balance is approaching "0" and that its corresponding services will soon be disconnected if funds are not added to the account • Agreements signed remotely and at the place of address must specify the subscriber's right to cancel the agreement within the fourteen days following the date it was signed per Decree Law no. 143/2001 of 26 April. The agreement must also state that this right is exercisable by means of a registered letter with acknowledgment of receipt within this time limit communicating to the service provider the subscriber's desire to cancel the agreement
Contractual modifications	 Minimum advance notice of one month to inform the subscriber of modifications to contractual terms prior to the date they go into effect Notification method Right of the subscriber to terminate the agreement without penalty in the event that the contractual modification is not accepted, including the time limit for communicating this termination to the service provider and the notification method for doing so Method of obtaining most recent version of the agreement 	 Minimum advance notice to inform the subscriber of modifications to contractual terms prior to the date they go into effect Notification method Right of the subscriber to terminate the agreement without penalty in the event that the contractual modification is not accepted, including the time limit for communicating this termination to the service provider and the notification method for doing so Method of obtaining most recent version of the agreement 	 Minimum advance notice to inform the subscriber of modifications to contractual terms prior to the date they go into effect Notification method Right of the subscriber to terminate the agreement without penalty in the event that the contractual modification is not accepted, including the time limit for communicating this termination to the service provider and the notification method for doing so Method of obtaining most recent version of the agreement
Subscriber compensation or reimbursement systems in the event that designated quality levels	Compensation or reimbursement relative to each of the agreement's designated quality levels In the event of service	 Compensation or reimbursement relative to each of the agreement's designated quality levels In the event of service 	 Compensation or reimbursement relative to each of the agreement's designated quality levels In the event of service

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are not met	interruption/suspension, customer reimbursement must be specified in the amount of the subscription cost proportional to the percentage of monthly hours of service interruption/suspension, notwithstanding additional compensation which may apply In terms of non-subscription services, the reimbursement amount may be calculated using the average consumption of the last 3 months	interruption/suspension, customer reimbursement must be specified in the amount of the subscription cost proportional to the percentage of monthly hours of service interruption/suspension, notwithstanding additional compensation which may apply In terms of non-subscription services, the reimbursement amount may be calculated using the average consumption of the last 3 months	interruption/suspension, customer reimbursement must be specified in the amount of the subscription cost proportional to the percentage of monthly hours of service interruption/suspension, notwithstanding additional compensation which may apply In terms of non-subscription services, the reimbursement amount may be calculated using the average consumption of the last 3 months
Methods to pursue the dispute resolution process	 Statement that the claim must be submitted to the company providing the service Available channels for submitting claims Time limit for submitting claims Maximum time limit for company to acknowledge receipt of claims Maximum time limit for responding to claims Claims resolution procedure Subscriber option to submit disputes arising from the interpretation or application of the agreement to legal arbitration or mediation processes, if applicable 	 Statement that the claim must be submitted to the company providing the service Available channels for submitting claims Time limit for submitting claims Maximum time limit for company to acknowledge receipt of claims Maximum time limit for responding to claims Claims resolution procedure Subscriber option to submit disputes arising from the interpretation or application of the agreement to legal arbitration or mediation processes, if applicable 	 Statement that the claim must be submitted to the company providing the service Available channels for submitting claims Time limit for submitting claims Maximum time limit for company to acknowledge receipt of claims Maximum time limit for responding to claims Claims resolution procedure Subscriber option to submit disputes arising from the interpretation or application of the agreement to legal arbitration or mediation processes, if applicable
Conditions for billing	 Itemization of components comprising the detailed billing statement for subscribers who request it Method of issuing bills and billing frequency (including any available customer options) Time period between the date bills are sent to the customer relative to their due date Cost (if any) of certain types of bills Standard billing format (including any available customer options) Payment methods Consequences of payment delinquency 	 Itemization of components comprising the detailed billing statement for subscribers who request it Method of issuing bills and billing frequency (including any available customer options) Time period between the date bills are sent to the customer relative to their due date Cost (if any) of certain types of bills Standard billing format (including any available customer options) Payment methods Consequences of payment delinquency 	 Itemization of components comprising the detailed billing statement for subscribers who request it Method of issuing bills and billing frequency (including any available customer options) Time period between the date bills are sent to the customer relative to their due date Cost (if any) of certain types of bills Standard billing format (including any available customer options) Payment methods Consequences of payment delinquency
Specific subscriber requests concerning the appearance of personal information in directories and directory assistance, involving transmission to third parties or otherwise	 Space for subscribers to grant specific consent concerning the appearance of personal information in telephone directories and the inclusion of this same information in directory assistance, involving transmission to third parties or otherwise, including the option to prohibit the appearance of this information Statement that failure to fill in the field reserved for the subscriber's request concerning the appearance of personal 	 Space for subscribers to grant specific consent concerning the appearance of personal information in directories and the inclusion of this same information in directory assistance, involving transmission to third parties or otherwise, including the option to prohibit the appearance of this information Statement that failure to fill in the field reserved for the subscriber's request concerning the appearance of personal 	Not applicable

include in agreements	Public telephone services (mobile and fixed location)	Other electronic communications services	Television distribution services
•	information in directories and directory assistance corresponds to a request to be excluded from directories and directory assistance Obligation to guarantee subscribers the right to appear in the comprehensive public directory made available by universal service providers	information in directories and directory assistance corresponds to a request to be excluded from directories and directory assistance	
Obligation to guarantee personal data and privacy protection	Identity of entity responsible for data handling, or its representative Purpose of data handling and data recipients If data handling is intended for purposes other than those described in Article 6 of Law no. 67/98 of 26 October, space must be reserved in the agreement (form) allowing the data owner to specifically and unmistakably grant consent and have the option to prohibit data handling Existence of, and conditions for, exercising the right to access and correct data under the terms of Law no. 67/98 of 26 October Consequences of failing to provide mandatory data, with clear indications of mandatory versus optional data Space for subscribers to indicate data to be included in public directories under the terms of Article 13, Item 2 of Law no. 41/2004 of 18 August Space for subscribers to grant specific consent for any use of public directories beyond searching for the location of persons based upon their name and, if necessary, a minimum of other identifying elements Information on types of traffic data handled under the terms of Article 6, Items 2 and 4 of Law no. 41/2004 of 18 August, the duration and purpose of this handling, and information on its potential release to third parties for the purpose of providing value-added services as defined in Article 2, Item 1, Section f) of the aforementioned law. Data handling for the purposes specified in Item 4 requires consent from the corresponding subscriber or user. If location data are processed, information on the types of data handled under the terms of	 Identity of entity responsible for data handling, or its representative Purpose of data handling and data recipients If data handling is intended for purposes other than those described in Article 6 of Law no. 67/98 of 26 October, space must be reserved in the agreement (form) allowing the data owner to specifically and unmistakably grant consent and have the option to prohibit data handling Existence of, and conditions for, exercising the right to access and correct data under the terms of Law no. 67/98 of 26 October Consequences of failing to provide mandatory data, with clear indications of mandatory versus optional data Space for subscribers to indicate data to be included in public directories under the terms of Article 13, Item 2 of Law no. 41/2004 of 18 August Space for subscribers to grant specific consent for any use of public directories beyond searching for the location of persons based upon their name and, if necessary, a minimum of other identifying elements Information on types of traffic data handled under the terms of Article 6, Items 2 and 4 of Law no. 41/2004 of 18 August, the duration and purpose of this handling, and information on its potential release to third parties for the purpose of providing value-added services as defined in Article 2, Item 1, Section f) of the aforementioned law. Data handling for the purposes specified in Item 4 requires consent from the corresponding subscriber or user If location data are processed, information on the types of data handled under the terms of 	 Identity of entity responsible for data handling, or its representative Purpose of data handling and data recipients If data handling is intended for purposes other than those described in Article 6 of Law no. 67/98 of 26 October, space must be reserved in the agreement (form) allowing the data owner to specifically and unmistakably grant consent and have the option to prohibit data handling Existence of, and conditions for, exercising the right to access and correct data under the terms of Law no. 67/98 of 26 October Consequences of failing to provide mandatory data, with clear indications of mandatory versus optional data

Components to include in agreements	Public telephone services (mobile and fixed location)	Other electronic communications services	Television distribution services
	Article 7, Item 4 of Law no. 41/2004, the duration and purpose of this handling, and information on its potential release to third parties for the purpose of providing value-added services as defined in Article 2, Item 1, Section f) of the aforementioned law. Handling of these types of data requires consent. • Statement that calling line identification will be revealed and that the subscriber's or user's location data will be recorded in order to relay this information for emergency response purposes to organizations legally authorized to receive such calls	Article 7, Item 4 of Law no. 41/2004, the duration and purpose of this handling, and information on its potential release to third parties for the purpose of providing value-added services as defined in Article 2, Item 1, Section f) of the aforementioned law. Handling of these types of data requires consent	
Indication that subscriber data may be recorded in the database specified in Article 46 of the Electronic Communications Law, if applicable	Applicable	Applicable	Applicable
Indication of time limit for advance notice of service discontinuation and means of notification to the user	Applicable	Applicable	Applicable
Indication of ICP-ANACOM approval of the agreement	Applicable	Applicable	Applicable
Reference to conditions for accessing audiotext services	Applicable	Not applicable	Not applicable
In the event of termination of the agreement with an associated number portability order, unbundling of the local loop, or both, guarantee of postponement of the agreement's termination date and/or modifications to the agreement until the actual moment of number portability, unbundling of the local loop, or both	Applicable	Not applicable	Not applicable
Guarantee of uninterrupted free access to the single	Applicable	Not applicable	Not applicable

Components to include in agreements	Public telephone services (mobile and fixed location)	Other electronic communications services	Television distribution services
European emergency call number, "112"			
Subscriber's right to pay for only a portion of the amount due on their statement, whereby service suspension must be limited solely to services corresponding to the remaining delinquent amount	Applicable	Not applicable	Not applicable
Obligation to guarantee subscribers the ability to make calls having no associated charges between the time of service suspension and service termination.	Applicable	Not applicable	Not applicable